**Coventry Volunteer Fire Association, Incorporated**

Board of Fire Officers Meeting

November 20th, 2011

**Call to order:** 19:08 by Car 8

**Members Present:** JM Carilli C8, K Boutin C108, T LaChappelle C308, S Pacholski C408, D Cote PD108, A Nardi PD208/Chief Engineer

**Junior Member Representative:** R Boutin

**Guests Present:** L Bragdon

***Motion*** (Boutin/Cote) to accept the minutes of the June meeting – **Motion Carried**

C8 –

Handed out information folders to all Officers. The following documents were included in each folder and discussed as a group.

Officer Responsibilities (specific to each position)

Office of Legislative Research, Acts Concerning Firefighters

Weekend Duty Officer Schedule

Officer Contact List

CVFA Incentive Program

Updated Points System (see below)

Mandatory Training SOG

NFIRS’s sample report

C8 reminded all Officers that they need to respond to calls during their duty periods, and requested that Officers who do not currently have an assigned night to choose one.

C8 made minor updates to the Mandatory Drill SOG to correctly show the dates and times that each drill will be offered. A discussion followed on the standards for makeup drills. Updated SOG accepted by consensus.

C8 recommended a change to the Points System Policy to allow members who meet the requirements in 3 out of the 4 quarters to be eligible to vote for Fire Officers. The reasoning behind the change was to be more objective in not having to determine when accept or deny waiver requests.

***Motion*** (Boutin/Cote) to accept the proposed changes to the Points System Policy allowing members to be able to vote for Fire Officers if they have met the activity requirements in 3 of the 4 quarters in the year – **Motion Carried Unanimously**

The policy will be effective immediately, and apply to voting rights for the June, 2012 election.

Discussion on possible Auxiliary Member reimbursement for recent calls. C8 will work with the President.

D Dittrich has been given the M1608 identifier.

Upcoming CPR classes:

Friday, November 25th at 8am

Saturday, December 10th

C8 and C408 will work to develop an easier way of keeping training records up to date, and ensure that we have all members’ certifications.

One of the Gas meters on the ET’s was sent out for repair, but has not been received back. Combined with charging problems on one of the ET’s it was difficult to determine which ET has the gas meter in the recent past.

***Motion*** (Boutin/Pacholski) to recommend to the BOD to purchase one Altier Gas Meter from Firematic at a cost of $789.15 – **Motion Carried**

***Motion*** (Pacholski/Cote) to recommend to the BOD to purchase eight, 5mm one-piece wetsuits from ScubaShack at a cost of $189 each for non-diver swiftwater trained members – **Motion Carried with 1 against**

Michelle Carilli

J Carson

J Krawetzky

K Boutin

Jessica Carilli

R Pascarelli

M Cote

B Wong

C108 –

***Motion*** (Boutin/Pacholski) to recommend to the BOD to purchase two pair of swiftwater boots at $69.95 each from Rescue Direct – **Motion Carried with 1 against**

***Motion*** (Boutin/Pacholski) to recommend to the BOD to purchase Z-Drag rigging kit at $270.00 from Rescue Direct – **Motion Carried**

***Motion*** (Boutin/Pacholski) to recommend to the BOD to purchase four ShreadReady Super Scrappy swiftwater helmets at $69.95 each from Zoar Outdoor – **Motion Carried**

***Motion*** (Boutin/Pacholski) to recommend to the BOD to purchase two Scott AV3000 masks at $228.99 each from Shipmans – **Motion Carried**

Discussion on CorpCare physical results. CVFA is not receiving timely notice of whether or not a member passed/failed the physical or agility tests. C8 and the President will follow up with CorpCare and the Town.

C308 –

Nothing

C408 –

***Motion*** (Pacholski/Nardi) to recommend to the BOD to purchase two Salamander Retriever throwbags at $67.95 each from Zoar Outdoor – **Motion Carried**

PD108 –

***Motion*** (Cote/Nardi) to recommend to the BOD to purchase 5 magnetic tailgate arrow sticks at a cost of $44.00 each – **Motion Carried**

***Motion*** (Cote/Nardi) to recommend to the BOD to purchase 20 reflective green cones at a cost of $21.50 each from Silverback Distributors – **Motion Carried**

PD108 handed out an updated list of Fire Police with some new radio identifiers.

A mandatory Fire Police meeting will be held on 11/28 at 19:00. PD108 will notify all FP members by phone.

PD208 –

Nothing

Chief Engineer –

***Motion*** (Nardi/Pacholski) to recommend to the BOD to purchase 2 Honda EU2000i Inverter Generators at a cost of $999.99 from TrueValue – **Motion Carried**

Suggestion to look into bolt-on halogen lights for portable scene lighting.

Driving Program will be presented next month.

Looking into getting a brush guard for both F108 and S308.

Discussion held on best vehicles to use to tow EUV trailer.

For local trips and emergency calls – F108

For longer trips and special requests – S308

R Boutin –

Recent Events:

Fundraiser for Penguin Plunge rasied over $1000 (Penguin Plunge to be held on 12/3)

Fundraiser for Matt Hurlock Walk for Cancer

Stuff-a-Truck for Food Bank

Wildfire Training on 11/19 (B O’Sullivan, K Brierley, V Firth)

CVFA will need to work with Dunkin Donuts in the future to better schedule fundraisers at their location.

Manchester Road Race – C208 and I Elkins are attending. L Bragdon will follow up with C208 if additional EMR is needed.

***Motion*** (Boutin/Nardi) to adjourn – **Motion Carried**

**Meeting adjourned at 21:03.**

Respectfully submitted,

Steve Pacholski

Secretary