**Coventry Volunteer Fire Association**

 **Board of Directors Meeting Minutes**

 **December 4, 2011**

Meeting called to order by L.Bragdon 19:05 hours

Members Present:L.Bragdon, J.M.Carilli, K.Boutin, T.Christensen, E.Proulx, T.Johnson, L.Smith, Jessica Carilli

Guests: V.Firth

Board of Directors Minutes: Posted

**Motion: T.Johnson 2nd E.Proulx to accept minutes**

**Motion: Carried**

Treasurer’s Report: no bank statements in yet

Assistant Treasurer’s Report: no bank statements in yet

Bills:

Ct Fireman’s Historical Society Membership Renewal $45.00

**Motion: E.Proulx 2nd L.Smith to pay renewal fee out of Dues & Membership**

**Motion: Carried**

**Motion: E.Proulx 2nd L.Smith to pay $3,765.00 to Vulcan Locksmith for power supply replacement for key fob system to be paid for out of CAG**

**Motion: Carried**

Chief’s Report: Christmas in the Village 14 Fire Police were present to assist residents. Chief will discuss with Town for next year possibility of closing road for Christmas in the Village as there is nowhere to safely walk on lower Main St. when traffic is going by.

December 5, 2011 will be doing flood test to check for leaks on roof at Robertson School

December 10, 2011 will be Wreaths across America 11:55 A.M. at Vietnam Memorial.

December 11, 2011 2:00 P.M. fire truck will be used to assist Santa at Knights of Columbus Hall

Refreshers will be Tuesday, Friday, Saturday and Sunday.

If you sleep at the station overnight you are expected to go on calls.

A virus got on the computers and effected several things

Discussion on computer usage

Committee Reports:

NCFD Building Committee: ground breaking was a few weeks ago, foundation walls are up, slab work , underground utilities, wood frame up by the end of January. Work is progressing on schedule and going well, building committee will meet every other week starting January 2012 . Any questions see Capt. Landry

Communications: None

Membership Minutes: Posted

Old Business:

Discussion on pins tabled until next month

**Motion: J.M.Carilli 2nd Jessica Carilli to change Incentive Program to 12 calls, 4 drills, 1 meeting per quarter to receive Incentive check cost not to exceed $12,500.00 per quarter**

Discussion on Incentive Plan

**Motion: Carried**

Annual Dinner will be May 18, 2012 at Georgina’s , NCFD, CPD have been invited to attend.

Fire Officer’s need to have point requirement 3 out of 4 quarters to be eligible to vote.

New tax document for Sate of CT need to be filled out by December 25, 2011 per the Town of Coventry in order to receive Incentive check if you are eligible for one.

Members are responsible for making sure they are put in for calls, do not assume somebody else has done it for you.

Members need to attend drills and meetings to be eligible for incentive check

**Motion: J.M.Carilli 2nd T.Johnson to enter Executive Session**

**Motion: Carried**

Entered Executive Session 19:45 hours

**Motion: J.M.Carilli 2nd E.Proulx to exit Executive Session**

**Motion: Carried**

Exited Executive Session 20:05 hours

President will remind Board of Directors and Fire Officers of their obligations per our BY-Laws, if for any reason they feel they cannot meet that obligation for the remainder of their term then they should consider resigning.

Any BOD, Officer that receives a monthly stipend must attend Mandatory Drill or they will not receive their stipend.

New Business:

**Motion: J.M.Carilli 2nd T.Johnson to purchase an Altier Gas Meter from Firematic at a cost of $789.15 to be paid for out of Fire Equipment**

**Motion: Carried**

**Motion: J.M.Carilli 2nd Jessica Carilli to purchase 8- 5mm wet suits from Scuba Shack for non-diver Swiftwater trained members at a cost of $189.00 each for a total cost of $,512.00 to be paid for out of Safety Equipment Ambulance**

Members receiving suits: J.Krawetzky, J.Carson, M.Cote, M.Carilli, B.Wong, J.Carilli, R.Pascarelli, K.Boutin

**Motion: Carried**

**Motion: J.M.Carilli 2nd K.Boutin to purchase 2 pair Swiftwater Boots from Rescue Direct at a cost of $139.90 to be paid for out of Safety Equipment Ambulance**

**Motion: Carried**

**Motion: J.M.Carilli 2nd to purchase a Z-Drag Rigging Unit from Rescue Direct at a cost of $270.00 to be paid for out of Safety Equipment Ambulance**

**Motion: Carried**

**Motion: J.M.Carilli 2nd Jessica Carilli to purchase 4 Shred Ready Super Scrappy Swiftwater Helmets from Zoar Outdoor at a cost of $279.80 to be paid for out of Safety Equipment Ambulance**

**Motion: Carried**

**Motion: J.M.Carilli 2nd L.Smith to purchase 2-SCOTT AV3000 Masks from Shipman’s at a cost of $457.98 to be paid for out of Clothing/Safety Fire**

**Motion: Carried**

**Motion: J.M.Carilli 2nd K.Boutin to purchase 2 Salamander Retriever Throwbags from Zoar Outdoor at a cost of $133.90 to be paid for out of Safety Equipment Ambulance**

**Motion: Carried**

**Motion: J.M.Carilli 2nd T.Johnson to purchase 5 magnetic tailgate arrow sticks at a cost of $220.00 to be paid for out of Fire Police/Fire**

**Motion: Carried**

**Motion: J.M.Carilli 2nd Jessica Carilli to purchase 20 Reflective Green Cones from Silverback Distributors at a cost of $430.00 to be paid for out of Fire Police/Ambulance**

**Motion: Carried**

**Motion: J.M.Carilli 2nd Jessica Carilli to purchase 2 Honda EU200i inverter generators from True Value at a cost of $999.99 each to be paid for out of Fire Equipment Repairs**

**Motion: Carried**

Board of Fire Officers will decide on vehicle to use to tow EUV:

In Town: F108

Out of Town-S308

Unless F108OR S308 are specifically asked for

Juniors have raised money for/Assisted at these events:

Penguin Plunge/Special Olympics

Stuff a Truck/Coventry Food Bank

Manchester Road Race

Walk for Cancer/American Cancer Society: in Memory of Matt Hurlock

Will speak with Dunkin Donuts about scheduling fundraisers at their location in the future

Next Mandatory will be Car Fire

Discussion on Smoking

T.Johnson: Kids Christmas Party cost $974.30 remaining $25.70 to be put towards credit card payment

**Motion: J.M.Carilli 2nd Jessica Carilli to adjourn meeting**

**Motion: Carried**

Meeting adjourned 20:25 hours

Respectfully Submitted

Lila Smith

Secretary

Coventry Volunteer Fire Association